**To:** D'Andrea, Michael[DANDREA.MICHAEL@EPA.GOV]; Capacasa, Jon[Capacasa.jon@epa.gov]; Hodgkiss, Kathy[Hodgkiss.Kathy@epa.gov]

Cc: Melvin, Karen[Melvin.Karen@epa.gov]; Wright, Dave[Wright.Dave@epa.gov]; Burns,

Francis[Burns.Fran@epa.gov]; Koffi, LaRonda[Koffi.LaRonda@epa.gov]; damm,

thomas[Damm.Thomas@epa.gov]; Lueckenhoff, Dominique[Lueckenhoff.Dominique@epa.gov]; binetti,

victoria[binetti.victoria@epa.gov]; Ryan, Daniel[Ryan.Daniel@epa.gov]; Early,

William[Early.William@epa.gov] From: Lewis, Jacqueline

**Sent:** Tue 1/21/2014 2:40:41 PM

Subject: RE: Report for HQ on Freemdom Industries Spill

Hi All,

Please forward the draft summary by 1:00 PM today.

Thanks.

Jacqueline R. Lewis

DRA Executive Assistant

1650 Arch Street

Mailcode: 3DA00

Philadelphia, PA 19103

215-814-2037

lewis.jacqueline@epa.gov

From: D'Andrea, Michael

**Sent:** Monday, January 13, 2014 2:49 PM **To:** Capacasa, Jon; Hodgkiss, Kathy

Cc: Melvin, Karen; Wright, Dave; Burns, Francis; Koffi, LaRonda; damm, thomas; Lueckenhoff,

Dominique; binetti, victoria; Ryan, Daniel; Early, William; Lewis, Jacqueline

Subject: Report for HQ on Freemdom Industries Spill

Jon and Kathy,

Shawn would like to send a brief summary to HQ every day at 4pm on the response to the Freedom Industries spill.

Can HSCD and WPD coordinate to prepare a draft summary (no more than two paragraphs) and submit it to me, Jacky Lewis and Dan Ryan by 3:30pm?

Please let me know if you have any questions. Obviously, we are getting a late start today, so let me know when you think you could get today's summary.

Thanks.

Mike